


LOTUS RECOVERY HOUSE ALCOHOL AND DRUG TESTING POLICY

Purpose: To provide guidelines on how to maintain a drug-free environment by providing alcohol and drug tests through the use of urinalysis and taking precautions to ensure accurate results.

1. Policy Guidelines

- A. As part of the Lotus Recovery House (LRH) rules, residents shall participate in random and/or routine sampling of their urine.
- B. The Lotus Recovery House Staff shall determine the frequency of random and/or routine urine collection for the residents.
- C. The residents shall be informed that a urine screen is being requested and shall be instructed to submit a urine sample within a two-hour time period.
- D. Staff will collect one resident sample at a time. Residents waiting to submit urine samples shall be instructed to remain seated in the designated waiting area until called to provide the sample.
- E. When the resident indicates she is able to submit a urine sample, the following procedures shall be complied with:
 - F. The restrooms in the Lotus Recovery House are the designated area for urine collection.
 - G. The Lotus Recovery House Staff member will put on rubber gloves, provide the resident with a clean cup labeled with the resident's name and the date, and accompanies the resident to the restroom.
 - H. The Lotus Recovery House Staff will instruct the resident to urinate into the cup and staff will make sure the resident's pockets are empty.
 - I. Staff shall verify the temperature to ensure the temperature strip reads between 90-100 degrees. The urine sample shall not be clear and the cup must be at least 2/3 full.
 - J. The Lotus Recovery House Staff shall dip the on-site testing device, witnessed the resident and allow five minutes to pass before recording the results.
 - K. If the testing results are negative, the staff shall copy the results onto the Drug Testing Result Form; the resident will flush the specimen and dispose of the testing device in the biohazard container.
 - L. If the testing results are positive, staff shall copy the results onto the Drug Testing Result Form, the resident will flush the specimen and dispose of the testing device in the biohazard container. Staff will inform the LRH Director of the positive result and a plan will be developed on how to proceed.
- M. At no time should the urine collection supplies, samples or documents remain unsupervised or unattended by staff.
- N. A referral can be made for further testing to TASC of Sandusky County at the discretion of the Director.
- O. Delay, stall or refusal to submit a urine specimen when requested is considered unacceptable and results in immediate action for the resident. Urine specimens submitted by residents more than two hours after the request are considered stalls. If no urine is submitted, it is considered a refusal and can result in the resident's termination from the Lotus Recovery House.
- P. Termination from the Lotus Recovery House may be the result in any case of unauthorized drug or alcohol use. The decision shall be made according to the resident's participation level and circumstances surrounding the incident.

Q. Residents will not be responsible for the cost of drug or alcohol testing conducted or referred by the Lotus Recovery House.

Approved By: 

Date Approved: April 16, 2020

Date Revised: May 28, 2020